



MINISTRY DESCRIPTION

Position Title: Students Director, Chaska Campus	Department: Chaska Campus
Reports to Position Title: Chaska Campus Pastor	Revised: 03/08/2018

- | | | |
|---|--|-----------------------------------|
| <input checked="" type="checkbox"/> Full-time | <input type="checkbox"/> Part-time | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Exempt | <input checked="" type="checkbox"/> Non-exempt | |
| <input checked="" type="checkbox"/> Pastoral Ministries | <input type="checkbox"/> Administrative Ministries | |

POSITION SUMMARY:

The Students Director, Chaska Campus provides leadership for the Grace Church Chaska Campus Student Ministries from 6th – 12th grade as the primary teacher and shepherd for students and leaders. Position reports to the Chaska Campus Pastor with a secondary report to the Pastor to Students.

GENERAL QUALIFICATIONS:

1. Exhibits a meaningful and growing personal relationship with Jesus Christ as Lord and Savior as evidenced by the manifestation of the fruit of the Holy Spirit.
2. Has a commitment to personal and active participation in the fulfillment of the Great Commission. (Matthew 28:18-20)
3. For Pastoral Ministries Staff positions, the staff member is willing to become a member of Grace Church, regularly and consistently attending the weekend worship services and participating in the life of the church.
4. Has demonstrated skills in relating to and working with people, especially volunteers, church staff, the congregation and others, within a team environment.
5. Has demonstrated a spiritual capacity and heart willingness to view this ministry as being a ministry unto the Lord, by serving the body of Grace Church.
6. Compatibility with the Grace Church Mission, Vision, Values, and Priorities and a lifestyle appropriate to a person in Christian ministry.
7. Has a commitment to prayer, as evidenced in both corporate and personal prayer times.

MINIMUM REQUIREMENTS/QUALIFICATIONS:

1. Minimum years of relevant experience: 3 years (Can include volunteer experience)
2. Education: B.A. or B.Sc. Preferred
3. License/Ordination: Ability to be licensed
4. Knowledge areas: Student ministries, developing, equipping, and managing leaders; speaking/communication, and basic program development.
5. Flexibility for evenings/weekends: Yes No
6. Computer applications:
 Level: Expert Intermediate Novice/Beginner

7. Communications:
 Public Speaking Writing Telephone
 Small Groups Counseling
8. Management/Leadership Experience: Some experience required.

ADVANCED REQUIREMENTS/QUALIFICATIONS:

1. Commitment to the mission of Grace Church: Glorifying Jesus by making disciples across the street and around the world.
2. Commitment to the Mission, Vision, and Values of Grace Student Ministries, and to collaboration and alignment among campuses.
 - a. Mission: Reach, Teach, and Unleash students for the Cause of Christ.
 - b. Vision: To equip and mobilize our students to serve and share Christ in their community and beyond.
 - c. Values: Jesus Centered. Prayer Focused. Outreach Oriented.
3. Has a pastoral heart with capacity to relate to, care for, and shepherd students.
4. Has an entrepreneurial mindset - is able to develop strategies, cast vision, and recruit participants with minimal direction.
5. Able to communicate well both in small and large groups; able to develop and deliver message content.
6. Invest in leaders and students to build and provide an environment congruent with values that disciples students.
7. Possesses basic administrative abilities.
8. Commitment to a small groups-driven ministry model to disciple students.
9. Able to problem solve, resolve conflict, and do initial counseling with families, students, and volunteers as needed.
10. Is self-aware in terms of limitations; knows when and how to ask for help, and where to draw and hold healthy boundaries.
11. Able to self-start and maximize work hours with minimum supervision.
12. Able to handle confidential matters appropriately and with excellence.

ESSENTIAL FUNCTIONS, PRINCIPLE DUTIES, AND RESPONSIBILITIES:

1. Provide leadership for 6th -12th grade students for weekly and summer programming.
2. Collaborate and communicate with the Chaska Campus team and the EP Campus Students Team.
3. Manage recruitment, equipping, and mobilizing small group leaders to disciple students.
4. Participate in set up and tear down for weekend services.
5. Participate in regular student ministries department and campus team meetings.
6. Oversee and manage the spending of the students budget.
7. Plan and execute special events (outreach, fellowship, discipleship).
8. Delegate responsibly to execute plans. Other duties as assigned.

REPORTING RELATIONSHIPS/NUMBER POSITIONS SUPERVISED:

Position Titles of Direct/Indirect Reports

Direct

Indirect

Total Direct: 0 Total Indirect

0

COMPLETED BY:

Supervisor: Ian Riley

Signature: _____

Date: 03/13/2018

APPROVED BY:

Executive Pastor: Craig McLain

Signature: _____

Date: 03/13/2018

REVIEWED BY STAFF MEMBER:

Name (Please print): _____

Signature: _____

Date:

REVIEWED BY HR:

HR Manager: Barb Weinstock

Signature: _____

Date:

POSITION DESCRIPTION IS NOT LIMITING, BUT SERVES AS A GUIDE FOR PRIMARY RESPONSIBILITIES.